The CIAC Paddle
Helping You Navigate the IA Continuum

10th Edition, June 2012

Command IA Coordinators,

The CIAC Paddle, 10th Edition. We are looking forward to improvements in our ability to provide support to IA Sailors and their families in 2012. CIACs, you are the support system to IA Sailors and we at USFF are here to help you in that role. In this edition, we are highlighting a few IA Sailor positive comments from surveys concerning CIAC support. These are the comments each CIAC should receive from the IA Sailor and family being supported. Your role has a vital impact on the IA Sailor and their family. ***If you need assistance let your command know or contact us. Imagine for a moment if you and your family were on the receiving end.** Send us your comments*.

Bottom Line Up Front

As the CIAC, you are your Sailors lifeline to the Navy! Ensure your IA Sailor is prepared to deploy before reporting to NMPS, maintain contact, provide support to the IA Sailor and their family, and continue to provide support for nine months following their return. ***CIAC Keys to Success: Read the IA Sailor's orders in their entirety! Utilize the Navy IA website! Be proactive to ensure your Sailors are prepared prior to deployment! Contact your IA Sailor regularly and document in NFAAS! Ask questions!***

> *"Every question or concern were answered or taken care of promptly, directly or indirectly.* **RC E4-E6, PACOM**

Actions for CIACs

Review: The *CIAC Briefing* & *CIAC FAQs* and become very familiar with the Navy IA website.

Remember: A CIAC must be assigned to each individual NFAAS IA record, not just to a UIC. This allows for accurate measurement of our compliance rates. Automated NFAAS email reminders are sent directly to the CIAC of record (and IA Sailor) for all Sailor and family notices. Ensure both CIAC and IA Sailor contact information is current and correct. An IA Sailor's orders include critical information about the Sailor's tour and email contacts for billet descriptions. If you are provided an adequate turnover from your previous CIAC and become familiar with the information on the Navy IA website, you will be in a much better position to support your command's IA Sailor and their family.

Retaining IA Status in NFAAS – We often receive emails via the functional account from IA Sailors stating they are no longer an IA or they have been back since a certain month. Be sure to inform your IA Sailors that they remain "in the system" even after they have physically returned from deployment up to 9 months.

During this time, they will still receive notices from you and NFAAS and will receive email pushes with content such as this document. Review *IA Gram #5*, paragraph 3.A.(1), B.(3) & (4). Valid instances will be adjusted accordingly in NFAAS.

If the gaining command is uncooperative or unresponsive after 10 working days, contact *Mr. Paul Baker* at (757) 836-8532.

CIACs and IAs

FY12 CIAC Orientation Schedule - Training is a key component to ensuring success. CIAC Orientation is the only Face-to-Face training opportunity for CIACs. Make every effort to attend one of the orientations listed below:
4th Quarter
- 10 Jul 2012: NSA – Naples, IT
- 09 Aug 2012: Naval Air Station - Jacksonville, FL

Contact Coordinator *ISCM Mark Helling* at (757) 836-6626. We understand that every CIAC will not be able to attend an orientation. Updated overview brief and additional details are available on the *CIAC information webpage*.

RADM James Caldwell, commander of Submarine Force, U.S. Pacific Fleet, greets Cmdr. David Bynum upon his return from an individual augmentee tour in Afghanistan.
(Navy Photo by: PO2 Ronald Gutridge)

Combat SGLI Reimbursement – The FY07 John Warner National Defense Authorization Act (Public Law 109-364) authorized reimbursement of SGLI premiums paid by service members serving under OCONUS OEF/OND orders in CENTCOM, EUCOM, AFRICOM, SOUTHCOM, and PACOM theaters of operation.

DOD Financial Management Regulation Volume 7A, Chapter 47 (August 2011) states premiums will be charged at the rate of $3.25 per $50,000 coverage up to a maximum coverage of $400,000 which equals a monthly premium payment of $26 plus $1 for TSGLI (Traumatic Injury Protection Program) premium. Reimbursement is on a dollar for dollar basis up to the

maximum monthly premium of $27 ($3.25 for each $50,000 coverage plus $1.00 for TSGLI). Per February 2012 DFAS instruction, bi-monthly SGLI premium reimbursement credit begins approximately two months after deployment start and Sailors who do not see reimbursements on their LES by their deployment's third month should immediately contact their Personnel Office.

Please ensure you that you brief IA Sailors of this important information to enable them to make informed decisions regarding their theater SGLI coverage options. AC and RC specific guidance, examples and additional reference links are provided on the Navy IA website, *Pay & Benefits* page.

Pre-Deployment

New Navy e-Learning Training Requirements** – **Counterinsurgency Course (J30-P-US624) This is a required course only for Afghanistan-bound IA Sailors. Directions for accessing this new course on Joint Knowledge Online (JKO) are available on the Navy IA website, *e-Learning* page.

IA Sailors must bring a printed completion certificate with them as they proceed through the IA process (NMPS, Army Training sites, and deployment locations). This requirement will be reflected in the next Expeditionary Screening Checklist (NAVPERS 1300/22) update.

> *"Family needed to be evacuated from Japan due to the 11 Mar 11 earthquake/tsunami. CIAC assisted my family with paperwork, lodging and even provided transportation. He definitely went above and beyond."* **AC, E7-E9, CENTCOM**

Boots on Ground

NAVCENT R&R Policy (January 2012) – IA Sailors, considered temporary personnel, are eligible for leave and liberty programs under the following criteria: a) Service members on a minimum of 365-day deployment/mobilization orders and projected to spend at least 270-days physically at a location that is authorized R&R are eligible. b) Eligibility to participate in the R&R leave program begins after the first 60 days in theater and ends prior to the final 60 days in theater. See *NAVCENT R&R policy* for complete details.

Re-Deployment

Re-deploying IA Sailor Support – CIACs play an integral role in supporting IA Sailors during the Re-Deployment process. Areas of focus include, but not limited to: ***Follow-on orders:*** coordination with detailer/career counselor; ***Re-deployment support:*** WTP process, parent command reception and reintegration back into the command (see the R3 Program); ***Transfer support:*** parent command transition support for PCS, retirement, end of Navy career, etc; ***Medical support:*** PDHRA completion, signs of post deployment stress, post traumatic stress, etc.

Question of the Day

What is re-missioning? Re-missioning is a deviation from the approved requirement or stated mission description on your orders."

Information You Need to Know!

- ❖*NAVADMIN 168/12:* Revised Procedures for FY-12 Temporary Early Retirement Authority (TERA) Applications
- ❖*NAVADMIN 162/12:* September 2012 (Cycle 216) Navy-Wide Petty Officer (E4-E6) Advancement Examinations for USN, USNR (Active), Full Time Support, and Canvasser Recruiter Sailors
- ❖*NAVADMIN 158/12:* Military Spouse Appreciation Day
- ❖*NAVADMIN 150/12:* Navy Operational Stress Control Training (Corrected Copy)
- ❖*NAVADMIN 143/12:* SRB Update
- ❖*NAVADMIN 140/12:* FY-12 Temporary Early Retirement Authority (TERA) Application Procedures
- ❖*NAVADMIN 136/12:* Reporting Requirements for Sexual Assault
- ❖*NAVADMIN 132/12:* Expedited Transfer Procedures for Service Members Who File Unrestricted Reports of Sexual Assault
- ❖*NAVADMIN 130/12:* Notification of Drug Testing Program Revision - Additional Controlled Prescription Drugs
- ❖*NAVADMIN 126/12:* August 2012 Cycle 091 Navy-Wide Examinations for Advancement of Selected Reserve Personnel to E4 through E6
- ❖*NAVADMIN 125/12:* FAMILYGRAM 02-12 - Family Care Plan
- ❖*NAVADMIN 117/12:* Enlisted Cyber Master's Degree Opportunity At Naval Postgraduate School
- ❖*NAVADMIN 115/12:* Order to Update NFAAS Personnel Contact Information
- ❖*NAVADMIN 093/12:* Obtaining Involuntary Separation Pay for Enlisted Retention Board Affected Sailors
- ❖*NAVADMIN 092/12:* FAMILYGRAM 01-12 - Your Benefits and the Defense Enrollment Eligibility Reporting System (DEERS)
- ❖*NAVADMIN 089/12:* Career Intermission Pilot Program Extension
- ❖*NAVADMIN 082/12:* Implementation of Urinalysis Testing for Synthetic Compounds
- ❖*CNIC Family Connection–April, May & June 2012*
- ❖*Fleet RIDE-Perform To Serve*: Guidance and FAQs
- ❖*FY12 Returning Warrior Workshop (RWW) Schedule*
- ❖*Navy IA FITREP/EVAL Quick Reference Guide*
- ❖Primary IA resource: Navy IA website, *www.ia.navy.mil*
- ❖Visit the *Navy IA Hall of Honor& In Memoriam*
- ❖Like us on Facebook at *www.facebook.com/NavyIA*
- ❖Follow us on Twitter at *www.twitter.com/Navy_IA*
- ❖*Navy IA Mobile Apps* for iPhone, Android, and BlackBerry Platforms
- ❖Emergency Numbers:
    - *ECRC* 24/7 Family Hotline: 1-877-364-4302 or *ecrc.fs.fct@navy.mil*
    - *FEMA:* 1-877-621-FEMA(3362)
    - *American Red Cross:* 1-866-438-4636
    - *Military OneSource:* 1-800-342-9647
    - *TRICARE:* 1-888-363-2273